

MONTGOMERY TOWNSHIP BOARD OF EDUCATION

Upper Middle School Media Center

375 Burnt Hill Road

Skillman, New Jersey 08558

WORKSHOP/BUSINESS MEETING MINUTES

Tuesday, March 28, 2023

5:00 p.m. Executive Session

7:30 p.m. Public Session

Call to Order – By Board President Spence-Wallace at 6:48 p.m.

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 4, 2023 and March 23, 2023. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Montgomery News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

It is the School Board's intention to conclude this meeting at a reasonable hour.

ROLL CALL

Martin Carlson – Present
Michelle Dowling – Present
Joanna Filak – Present
Victoria Franco-Herman – Present

Christina Harris – Present (arrived at 6:51 p.m.)
Dr. Zelda Spence-Wallace – Present
Maria Spina – Present
Ania Wolecka-Jernigan – Present

Absent: Patrick Todd

Also Present: Mary McLoughlin, Superintendent of Schools
Gary L. Ottmann – Interim School Business Administrator/Board Secretary
Kelly Mattis – Assistant Superintendent for Human Resources
Damian Pappa, Assistant Superintendent
David Palumbo, Associate School Business Administrator/Assistant Board Secretary
Stephen R. Fogarty, Board Attorney

EXECUTIVE SESSION

A motion was made by Mr. Carlson and seconded by Ms. Franco-Herman to approve the following resolution to convene in Executive Session at 6:50 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 3, 4, and 8.

Action may take place on these items.

The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried unanimously.

RECONVENE IN OPEN SESSION

The Board returned from Executive session at 7:35 p.m.

SALUTE THE FLAG

MTSD STUDENT REPRESENTATIVE REPORT

There was not a report given.

SUPERINTENDENT'S REPORT / PRESENTATIONS

- Ms. McLoughlin stated she is deeply saddened by the newest school shooting. The safety of our school community is of utmost importance. The district has a security and safety plan, and we work closely with the local police department. In addition, we will be hiring a safety and security coordinator next year. The process has begun for filling the principal positions at LMS and UMS. Second interviews will include both parents and students. The spring musical "Grease" was held this weekend with over 80 students participating. The high school science Olympiad team finished second at the state competition. The high school senior trip was a success having 333 students participate, which provided them with some real world experience.
- Ms. Corie Gaylord, Director of Student Academic and Counseling Services, recognized the National Merit Scholarship Finalists. The finalists were welcomed up to and introduced at the podium.
- BOE Training on Harassment, Intimidation, or Bullying - Mr. Steven Fogarty, Board Attorney, provided HIB training to the Board of Education using a PowerPoint presentation.

There were several comments and questions from the board which Mr. Fogarty addressed.

NEW BUSINESS FROM BOARD/PUBLIC

Mr. Grant, Belle Mead resident, commented on the board policy, which indicates that he can't mention any individual's name. He stated that the root of all evil is lying and deception and that you are the company that you keep. This relates to Dr. Spence-Wallace's connection to the South African Democratic Teachers Union, which is a communist organization. South Africa ran military drills with our enemies. Dr. Spence-Wallace needs to protect her reputation.

Mr. Santy Buscemi, Skillman resident, commented that the board attorney presented a lot of laws. He asked if he were to be accused of being making an inappropriate gesture or remark, would he be able bring witnesses and representation such as an attorney, counselor or parent when being questioned.

Ms. Francine Pfeffer, Skillman resident, commented that at the start of the month the Governor was here discussing the state funding we were receiving while she was at the state house hearing about teen suicide. Gay students are four more times likely to commit suicide than other students. The district should continue to help students with social emotional learning.

Ms. Dong, Skillman resident, commented on AP Calculus and the program of studies. Kids are selected by advisor to take pre-algebra to get on track. BC is a combination of AB and C. The board should review the programs of studies and keep them consistent. She doesn't understand why the district doesn't allow a 9th grader to take BC.

Mr. Cavalli, Belle Mead resident, inquired as to what has been spent thus far on full-day kindergarten and what's the budget for it. He requested that this information be placed on the district's website along with a detailed multi-year analysis. He almost made a request that someone stand up and make a motion that the tax collection for full-day kindergarten stop.

Ms. McLoughlin and Mr. Fogarty addressed the comments and questions from the public.

Mr. Fogarty noted that there is nothing that stops Mr. Grant from mentioning anyone's name.

COMMITTEE/REPRESENTATIVE REPORTS**Representative Reports**

- MTEA Report – Mr. Dolan, President of the MTEA, acknowledged our national scholars. He too is saddened about another tragic school shooting. The cost of security is really high, but it should be at the top of the list of items in the budget.
- Board Member Delegate/Representative Reports (SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.) -There were no reports given.

Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI) – Dr. Spence-Wallace reported that the committee held a hybrid meeting on March 15th. Mr. Mark Accardi, Upper Middle School Assistant Principal, reviewed the changes in math course studies being offered along with other courses. There are also elective title changes being made. The updated UMS studies will be available for public review after board approval. Students going into the 10th, 11th and 12th grades have chosen their core courses. The national merit scholars were recognized earlier in

the board meeting. In order to integrate Social & Emotional Learning (SEL), the high school will integrate wellness days during health and PE classes and will include such activities as yoga, nature walks, and gardening. Finally, she would like to put forward an item regarding the program of studies and prerequisites for high school schools. One parent has advocated that AP BC course be offered instead of AP AB course for her 9th grade student.

Ms. Dowling stated Pre-calculus has 9th, 10th and 11th graders in the class. She asked if 10th and 11th graders take the AP BC course when they go into 11th and 12th grades, respectively. Dr. Spence-Wallace addressed the question. Ms. Filak noted that if the student meets the prerequisite for the course, he should be part of the G&T program. The AP course is only for juniors and seniors.

Ms. Filak believes that all students should be able to take the course so that they can be set up for success. Ms. Dowling noted the only reason he can't take the course is because he is not a junior or senior.

Mr. Spina noted there are other factors to be considered, such as sophomore scheduling concerns. A sophomore may not have their schedule match up when the AP course is being offered, and they can't run an entire section for one student.

- Equity Committee (EC) – Ms. Spina reported that the committee met on March 16th with the main topic of discussion surrounding personnel and specifically what the diversity hiring looks like in our district. It has been difficult hiring new, diverse staff members. The faculty needs to have a cultural familiarity with their students. Our staff is mostly white, while 51% of our students are Asian, which make up less than 6% of our faculty. They also briefly discussed the calendar and in the future would like to take a ground level view of the days of importance for the various cultures. Ms. Filak stated that after reflecting on what's happening nationally, we should look at a review of the curricula and reevaluating the books selected and make sure students have more positive books to bring out positive emotions.
- Operations, Facilities and Finance Committee (OFF) – There was none. The OFF committee report was delivered at the March 14, 2023 meeting.
- Policy and Communications Committee (PCC) – Ms. Dowling reported that the committee met virtually on March 16th. There were many policies to review. The Attendance and Student enrollments policy was discussed, specifically how parents are alerted and how that information is disseminated in the handbook. Policy #8550 for outstanding lunch balances was also discussed. There is a tiered approach in effect now informing parents of the negative balance. Other policies that were discussed were #2464 for gifted and talented students, #7510 for the use of district facilities, and #5756 for transgender students including the recommendation that affirms the board's right to keep students safe and supported. In addition, the FY 24 budget includes a communications position that will be posted once the budget is approved. This person will oversee the surveys that are sent out to the district community.

It was noted by Ms. Spina that even if a student's lunch balance is in arrears, they are not denied a meal.

- Human Resource Committee (HRC) – Ms. Franco-Herman stated that the HRC met on March 24th. The UMS and LMS principal search is underway, and they are looking forward to having

parents and students join that selection process. The district is also looking for support positions such as bus drivers, aides, security officers, special education aides, etc.

Ms. Wolecka-Jernigan asked if a board member's child can join the hiring committee. Ms. Franco-Harris stated that they can sign up.

- Officers' Report – Dr. Spence-Wallace, Board President, reported on the Montgomery Township's delegation visit to South Africa over several days in February 2023. She reviewed the value of the trip including the collaboration with others. They shared the collaborative best practices and listened to challenges they have, which are similar to ours such as funding and the impact of Covid. The key takeaway for the Montgomery contingent was that we were allowed to speak to other educators to gain a deeper perspective.

The LMS and UMS principal search is underway, with the round one panel interviewing ten dynamic candidates with several more to follow this Friday. When the candidates were asked why they want to work in Montgomery, the most common answer was because of its reputation of excellence. Whether or not the public believes it, the main goal of the trip to South Africa was to build the best education for our students. Their attendance fostered a diverse learning opportunity for our staff and thus our students. The conference was grounded in public education with collaborative initiatives and wasn't about politics and ideologies. It was about doing the best that we can as educators.

APPROVAL OF MINUTES

Ms. Franco-Herman motioned to approve the following minutes, and it was seconded by Ms. Spina. Upon call of the question, the motion carried unanimously.

1. February 28, 2023 Executive Session Meeting
2. February 28, 2023 Business Meeting

CORRESPONDENCE TO THE BOARD

List of correspondence to the Board:

1. Email dated 2/22/23 from G. Zayova regarding OPRA
2. Email dated 2/22/23 from C. Whaley regarding Announcing Whitsons New Regional VP
3. Email dated 3/1/23 from J. Boulos regarding Policy Review Request
4. Email dated 3/2/23 from G. Zayova regarding OPRA – Rubinstein Jan 2017 emails
5. Email dated 3/2/23 from J. Church regarding OPRA request
6. Email dated 3/2/23 from C. Horn regarding OPRA request
7. Email dated 3/6/23 from G. Zayova regarding Bias Conduct of Board President
8. Email dated 3/8/23 from J. and G. Boulos regarding Policy Review Request
9. Email dated 3/8/23 from M. McLoughlin regarding Policy Review Request
10. Email dated 3/8/23 from J. and G. Boulos regarding Policy Review Request
11. Email dated 3/15/23 from C. Horn regarding Collaboration
12. Email dated 3/15/23 from C. Horn regarding Tax Decrease, No Staff Cuts Proposed in Hillsborough
13. Email dated 3/15/23 from T. Venanzi regarding Tax Decrease, No Staff Cuts Proposed in Hillsborough
14. Email dated 3/20/23 from G. Zayova regarding BOE President Attendance of Functions
15. Email dated 3/20/23 from G. Zayova regarding OPRA Request
16. Email dated 3/20/23 from J. Church regarding South Africa Trip Travel
17. Email dated 3/21/23 from M. McLoughlin regarding South Africa Trip Travel

PUBLIC COMMENTS

Mr. Grant, Belle Mead resident, stated that he appreciated Ms. Dowling's comment that it was OK to have Harmonica Sunbeam come to speak to us. However, he was discriminated against because he was locked out of the event. Dr. Spence-Wallace noted that this portion of the agenda was for public comments related to action items only. Mr. Grant stated it was a good time to speak to the board attorney on how he was discriminated against.

Mr. Buschemi, Skillman resident, expressed his concern about the trip to South Africa and the fact that it was supported by taxpayer money. Dr. Spence-Wallace noted that this portion of the agenda was for public comments related to action items only.

Dr. Spence-Wallace stated that these questions are not about action agenda items. Mr. Buscemi stated he is running for school board to stop these types of decisions.

Ms. Pfeffer, Skillman resident, asked what the change was in the attendance policy. Ms. Dowling stated there were no changes. Ms. Pfeffer noted there is a bill going through the state legislature that would allow mental health days to count the same as sick days. Ms. Pfeffer would like some clarity on this issue and make sure mental health issues are dealt with the same way as physical issues.

Mr. Cavalli, Belle Mead resident, expressed his displeasure that there was more collaboration with the South Africans than there is with the community. Dr. Spence-Wallace noted that this portion of the agenda was for public comments related to action items only. Mr. Cavelli stated he was not interested in the agenda or a point of order and that his questions from earlier were not answered. He also asked why the SEL committee was disbanded. Dr. Spence-Wallace asked Mr. Thomas Wain, Director of Safety and Security, how the board should handle this situation. Mr. Wain recommended that the board take a brief adjournment.

Ms. Franco-Herman made a motion to temporarily suspend the meeting, and it was seconded by Ms. Spina. Upon call of the question, the motion carried unanimously.

The Board adjourned the meeting at 9:37 p.m.

The Board reconvened at 9:43 p.m.

ACTION AGENDA

Mr. Carlson motioned items 1.1 through 4.1 seconded by Ms. Franco-Herman. Upon call of the roll, the motion carried with Ms. Spence-Wallace abstaining from Agenda Item 3.3.

1.0 ADMINISTRATIVE

1.1 Routine Monthly Reports – Accept the following reports:

- a. Student Control Report
- b. Fire/Security Drill Report
- c. Harassment, Intimidation and Bullying (HIB) Report

1.2 Comprehensive Equity Plan (CEP) Extension – Statement of Assurance 2023-2024 - approve the submission of the Statement of Assurance for the Comprehensive Equity Plan to extend implementation of the current CEP for one year for the 2023-2024 school year.

1.3 Comprehensive Equity Plan 2024 -2027 - Approve the Affirmative Action Team to conduct the Needs Assessment and develop a Comprehensive Equity Plan for 2024-2027.

1.4 Policy First Reading - Accept the following policies and regulations as a first reading:

- 5200 Attendance
- 5200R Attendance
- 8140 Student Enrollments
- 8140R Enrollment Accounting
- 8330 Student Records
- 8330R Student Records

2.0 CURRICULUM & INSTRUCTION

2.1 Out-of-District Tuition Student - Accept Student # 109278 for Ninth Grade at Montgomery High School at the Board-approved tuition rate for the 2023-2024 school year.

2.2 Out-of-District Tuition Student – Accept Student #104849 for Eighth Grade at Montgomery Upper Middle School at the Board-approved tuition rate for the 2023-2024 school year.

2.3 Consultant Approvals: 2022-2023 - Approve the following consultants for the 2022-2023 School Year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Prime Healthcare – St. Clare’s LLC	Medical Bedside Instruction	\$55.00/hour

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
GOMO Educational Services	Provide two (2) days of professional development for school administrators on Cultural Competence. To be completed by April 30, 2023.	\$15,000.00 <i>To be funded through ESEA Title II</i>

- 2.4 MHS Robotics Team Field Trip Approval - Approve the field trip for the MHS Robotics Team to participate in the FIRST Robotics World Championship competition in Houston, Texas, from April 18, 2023, through April 23, 2023, at no cost to the district, pending qualification.
- 2.5 Donation – Accept the donation of a Bell Kit Instrument from Ms. Dawn Tidona to be utilized by the Montgomery Lower Middle School Band Program.
- 2.6 Program of Studies: UMS – Approve the Montgomery Upper Middle School Program of Studies for the 2023-2024 school year.

3.0 OPERATIONS, FACILITIES AND FINANCE

3.1 Acceptance of the Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending February 28, 2023 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending February 28, 2023; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

3.2 Approval of Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through February 28, 2023 within the 2022-2023 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

3.3 Approval of Bill List Fiscal Year 2023

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated March 28, 2023 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of \$9,854,091.57 and

General Account	\$9,670,238.10
Food Service Account	\$ <u>183,853.47</u>
TOTAL	\$9,854,091.57

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

- 3.4 Travel Reimbursement – 2022-2023 and 2023-2024 – Approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 3/28/23 (see Pages 14 – 15).

- 3.5 Acceptance of FY2022 Audit Annual Comprehensive Financial Report (ACFR) – Approve the following resolution:

WHEREAS, the Montgomery Township Board of Education engaged the firm Suplee, Clooney & Company to conduct a yearly audit of the District's financial reports; and

WHEREAS, the firm audited these records for the 2021-2022 school year; and

WHEREAS, the auditor has submitted a full report of the audit to the Board; and

WHEREAS, no recommendations were reported;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Township of Montgomery, does hereby accept and place on file the 2021-2022 Annual Audit Report of the records and report of examination of the financial statements for the year ending June 30, 2022, as submitted by the firm Suplee, Clooney & Company;

BE IT FURTHER RESOLVED, that the Board Secretary be directed to file the necessary reports with the New Jersey State Department of Education.

- 3.6 Persons Designated to Sign Checks for the Ensuing Year - It is recommended that the Board adopt the following resolution authorizing check signatures:

RESOLVED: That the general account and food service account in the name of Montgomery Township Board of Education be opened or kept with TD Bank for the deposit in said Bank to the credit of these accounts from time to time of any and all moneys, checks, drafts, notes, acceptances or other evidences of indebtedness, whether belonging to these accounts or otherwise, which may be or thereafter come into its possession, and that the said Bank be and is hereby authorized to make payments from the funds on deposit with it upon and according to the checks, drafts, notes or acceptances of these accounts, to be signed with the following three signatures:

Zelda Spence-Wallace	President
Mary E. McLoughlin	Superintendent
Gary L. Ottmann	Interim Board Secretary

In the event the President is unable to sign, Victoria Franco-Herman, First Vice President, will sign the checks.

Check signature for the Summer Enrichment; Payroll Account; Agency Account; Vision Plan; and Summer Payroll: School Business Administrator/Board Secretary.

Two check signatures for the Flexible Spending Account; and Unemployment Trust Fund: Board President, Superintendent and School Business Administrator/Board Secretary.

Check signatures for School Activity Accounts: Administrator and Secretary.

Check signature for Athletic Account: Athletic Director and School Business Administrator/Board Secretary.

- 3.7 Donation Acceptance – Accept the donation of \$1,500.00 from MICRO Manufacturing Solutions for Life to Montgomery High School Robotics Team 1403.
- 3.8 Chapters 192/193 Funding 2022-2023 – Approve additional funding under the provisions of Chapters 192/193, Nonpublic Auxiliary and Handicapped Services, in the amount of \$372.00 for the 2022-2023 school year to be allocated as follows:

	<u>Additional Funding</u>	<u>Year-to-Date</u>
Chapter 192 Compensatory Education	\$ 0.00	\$ 1,977.00
Chapter 192 E.S.L	\$ 0.00	\$ 3,007.00
Chapter 192 Total	\$ 0.00	\$ 4,984.00
Chapter 193 Initial Exam and Classification	\$ 0.00	\$10,609.00
Chapter 193 Annual Exam and Classification	\$ 0.00	\$ 380.00
Chapter 193 Corrective Speech	\$ 372.00	\$ 6,138.00
Chapter 193 Supplementary Instruction	\$ 0.00	\$ 4,130.00
Chapter 193 Total	\$ 372.00	\$21,257.00
Grand Total		\$26,241.00

- 3.9 Renewal of Bus Routes – Approve the renewal of Bid B23-14, multi-contract KTT23 to Montgomery HS, Montgomery Upper MS, Montgomery Lower MS, and Orchard Hill Elementary School for the 2023-2024 school year to Krapf School Bus-NJN, as follows:

Triple	Route #	2022-2023 Cost	Increase	2023-2024 Cost	Mileage +/-
TT24	23H	29,340.00	1,719.32	31,059.32	1.25
	9UM	29,340.00	1,719.32	31,059.32	1.25
	10R	29,340.00	1,719.32	31,059.32	1.25
TT11	25H	29,340.00	1,719.32	31,059.32	1.25
	4LM	29,340.00	1,719.32	31,059.32	1.25
	9R	29,340.00	1,719.32	31,059.32	1.25

- 3.10 Renewal of Bus Routes – Approve the renewal of Bid B19-07, multi-contract RTT19 to Montgomery HS, Montgomery Lower MS, and Orchard Hill Elementary School for the 2023-2024 school year to Krapf School Bus-NJN, Inc. as follows:

Triple	Route #	2022-2023 Cost	Increase	2023-2024 Cost	Mileage +/-
TT7	11H	29,271.61	1,715.32	30,986.93	1.95
	17LM	27,516.61	1,612.47	29,129.08	1.95
	3R	25,147.36	1,473.64	26,621.00	1.95
TT8	14H	29,271.61	1,715.32	30,986.93	1.95
	13LM	27,516.61	1,612.47	29,129.08	1.95
	8R	25,147.36	1,473.64	26,621.00	1.95
TT9	15H	29,271.61	1,715.32	30,986.93	1.95
	7LM	27,516.61	1,612.47	29,129.08	1.95
	7R	25,147.36	1,473.64	26,621.00	1.95

- 3.11 Receipt/Award of Bid – Refuse Removal for the Montgomery Township Board of Education (Bid #B24-01) – Bids were received on March 21, 2023 for refuse removal for the Montgomery Township Board of Education as follows:

<u>Vendor</u>	<u>Amount</u>
Republic Services	\$73,000.00

It is recommended that the Board of Education award Bid B24-01 for refuse removal as follows:

<u>Vendor</u>	<u>Amount</u>
Republic Services	\$73,000.00

- 3.12 Approval for the Purchase of (442) Student Chromebooks for 5th - 8th Grade One-to-One Program – Approve the purchase of 442 student Chromebooks entered into on behalf of Sourcewell National Cooperative as follows:

<u>Vendor</u>	<u>Contract name #</u>	<u>Amount</u>
Staples Technology Solutions Chicago, IL	Office/Commercial Supplies Sourcewell 0-12320-SCC	\$119,967.64

- 3.13 Approval for the Repair/Repaving of MHS Bus Lot Area and South Entrance of MHS – approve the 2” milling, repair/repaving of the Montgomery High School bus lot area (6,000 sq. yards) and south entrance (2,200 sq. yards) entered in behalf of the Morris County Cooperative Pricing Council, MCCPC Randolph, NJ as follows:

<u>Vendor</u>	<u>Contract #</u>	<u>Amount</u>
Schifano Construction Corp. Middlesex, NJ	MCCPC contract # 6 Road resurfacing	Not to Exceed \$152,030.00

- 3.14 Receipt/Award of Bid – District Fire Alarm Testing, Maintenance and Repair for the Montgomery Township Board of Education (Bid #24-02) – Bids were received on March 23, 2023 for District Fire Alarm Testing, Maintenance and Repair for the Montgomery Township Board of Education as follows;

*No Bids were received on Thursday, March 23, 2023 for B24-02,
District Fire Alarm Testing, Maintenance and Repair*

4.0 PERSONNEL

4.1 Approval of Personnel Agenda – approve the personnel agenda (see Pages 16 - 19).

Ms. Filak made a motion, and it was seconded by Mr. Carlson to suspend all expenditures for the full-day kindergarten program and stop the collection of the tax levy to pay for these expenditures.

Ms. Filak withdrew her motion after a discussion with Mr. Fogarty who noted the board can't overturn the voting results of the public who approved full-day kindergarten.

ANNOUNCEMENTS BY THE PRESIDENT

None

ADJOURNMENT

Ms. Franco-Herman motioned to adjourn at 9:55 p.m., seconded by Ms. Spina. Upon call of the question, the motion carried unanimously.

The meeting was adjourned at 9:55 p.m.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Gary L. Ottmann", with a stylized flourish at the end.

Gary L. Ottmann
Interim School Business Administrator/
Board Secretary

Montgomery Township Board of Education Travel Reimbursement Requests

Travel Reimbursement Requests 2022/2023

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.47)	Meals	Lodging	Registration	Other	Total**	Approved Year-to-Date Total**
Staci Anderson	UMS	6/8 - 6/9/23	NJTESOL/BE Online Conference					\$450.00		\$450.00	\$450.00
Melissa Beer	OHES	4/21/23	Developing a Common Language for your ESL and Special Education Teams					\$100.00		\$100.00	
Melissa Beer	OHES	6/8 - 6/9/23	NJTESOL/BE Online Conference					\$450.00		\$450.00	\$550.00
Fiona Borland	BO	5/5/23	Multi-Tiered Systems of Support Summit					\$100.00		\$100.00	\$100.00
Jean Evertsen	VES	6/8 - 6/9/23	NJTESOL/BE Online Conference					\$450.00		\$450.00	\$450.00
Lesley Haas	LMS	4/18/23	Treating Six Forms of Anxiety		\$2.91			\$89.00		\$91.91	\$91.91
Jenna Lugo	MHS	5/31/23	NJAFPA Annual Spring Conference					\$149.00		\$149.00	\$149.00
Iryna Lupak	MHS	5/12/23	Multilingual Learners Summit					\$125.00		\$125.00	
Iryna Lupak	MHS	6/8 - 6/9/23	NJTESOL/BE Online Conference					\$450.00		\$450.00	\$575.00
Norelis Martinez	OHES	6/8 - 6/9/23	NJTESOL/BE Online Conference					\$450.00		\$450.00	\$450.00
Kelly Mattis	BO	5/17 - 5/19/23	NJASA/NJAPSA 2023 Spring Leadership Conference	\$100.00	\$29.62	\$147.50	\$240.00		\$50.00	\$567.12	\$2,612.12
Mary McLoughlin	BO	5/17 - 5/19/23	NJASA/NJAPSA 2023 Spring Leadership Conference	\$100.00	\$111.58	\$147.50	\$240.00		\$50.00	\$649.08	\$4,085.32
Amy Monaco	OHES/VE S	5/5/23	Multi-Tiered Systems of Support Summit					\$100.00		\$100.00	\$100.00
David Palumbo	BO	6/7 - 6/9/23	2023 NJASBO Annual Conference	\$26.06	\$53.77	\$147.50	\$209.08	\$275.00		\$711.41	\$711.41
Anna Panova-Cicchino	MHS	5/31/23	NJAFPA Annual Spring Conference					\$149.00		\$149.00	\$328.00
Scott Ramsay	LMS/UMS	5/10 - 5/12/23	Leadership Symposium 2023	\$241.70	\$167.13	\$197.50	\$786.14	\$649.00		\$2,041.47	\$2,041.47
Inez Serrano	LMS/UMS	5/5/23	Multi-Tiered Systems of Support Summit					\$125.00		\$125.00	
Inez Serrano	LMS/UMS	5/10 - 5/12/23	Leadership Symposium 2023	\$241.70	\$87.98	\$197.50	\$786.14	\$649.00		\$1,962.32	\$5,598.02
Daniel Stevens	LMS	6/8 - 6/9/23	NJTESOL/BE Online Conference					\$450.00		\$450.00	\$450.00

**Estimated

BOE

3/28/2023

<p align="center">Montgomery Township Board of Education Travel Reimbursement Requests</p>

Travel Reimbursement Requests
2023/2024

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.47)	Meals	Lodgin g	Regis- tration	Other	Total**	Approved Year-to-Date Total**
Amy Monaco	OHES/VES	7/31 – 8/3/23	Foundational Reading in the Upper Grades					\$850.00		\$850.00	\$850.00
Alison Pankowski	OHES	7/12 – 7/13/23	Wilson Trainer Conference					\$489.00		\$489.00	\$489.00

****Estimated**

BOE

3/28/2023

***Excluding Tolls**

****Includes Registrations**

4.1 PERSONNEL

A. Resignations/Retirements

	Location	First	Last	Position	Effective	Reason	Dates of Employment/Notes
1.	TRANS	Jasmine	Carr	Bus Driver TRN.TR.DRVR.NA.10	03/13/2023	Resignation	10/01/2021 – 03/10/2023
2.	DISTRICT	Isela	Khoury	Secretary/Bookkeeper 12 Month SEC.BO.PSVC.NA.01	03/16/2023	Resignation	03/16/2022 – 03/15/2023
3.	LCMS	Meghan	Linck	Teacher/Educational Media Specialist TCH.LM.MSPC.MG.01	07/01/2023	Resignation	09/01/2016 – 06/30/2023
4.	OHES	Lauren	Nesci	Teacher/Kindergarten TCH.OH.TCHR.KD.06	07/01/2023	Resignation	09/01/2012 – 06/30/2023
5.	VES	Mara	Wilmot	Clerk, 10 Month CLK.VS.LIBR.UG.01	07/01/2023	Retirement	10/01/2015 – 06/30/2023

B. Leaves of Absence

	Location	First	Last	Position	Type of Leave	Dates of Leave/Notes
1.	TRANS	Elizabeth	Pierrot	Bus Attendant TRN.TR.BAID.NA.03	Leave of Absence Unpaid Leave Anticipated Return	01/17/2023 – 02/09/2023 (Paid; waives Benefits) 02/10/2023 – 04/16/2023 - <i>Revised</i> 04/17/2023 - <i>Revised</i>
2.	MHS	Jaissa	Urso	Teacher/Math TCH.HS.MATH.MG.10	Temporary Disability FMLA Unpaid Leave Anticipated Return	09/01/2023 – 10/10/2023 (Paid; waives Benefits) 10/11/2023 – 01/05/2024 (Unpaid; waives Benefits) 01/08/2024 – 05/15/2024 05/16/2024

C. Appointments (Certificated Staff)

	Location	First	Last	Position	Replacing	Degree	Step	Salary	Pro-rated	Dates of Employment/ Notes
1.	LCMS	Danielle	Basilone	Teacher/Grade 5 LA/SS (Leave Replacement) TCH.LM.LASS.05.13	Stephanie Maloney	BA	B	\$64,700	Yes	05/08/2023 – 06/30/2023
2.	DISTRICT	Mary	Publicover	Interim Director of Special Services DIR.BO.SPSV.NA.01	Kristen Taylor	N/A	N/A	\$650 per diem		07/01/2023 – 06/30/2024 (not to exceed 230 days)
3.	UCMS	Debra	Smith	Teacher/Special Education (Leave Replacement) TCH.UM.RCTR.MG. 03	Joanne Tiu- O'Hara	BA	P	\$88,285	Yes	04/03/2023 – 06/16/2023

D. Appointments (Non-Certificated Staff)

	Location	First	Last	Position	Replacing	Step	Salary	Pro-rated	Dates of Employment/ Notes
1.	TRANS	Ronald	Bove	Bus Driver TRN.TR.DRVR.NA.3 5	Karen Faille	1	\$29.78 p/h		03/21/2023 – 06/30/2023 - Revised
2.	LCMS	Cynthia	Gordon- Pulsinelli	Secretary, 10 Month (Leave Replacement) SEC.LM.LIBR.UG.10	Rosemarie D'Allegro	A	\$40,090	Yes	09/01/2023 – 01/26/2024
3.	TRANS	Paul	Grigg	Bus Driver TRN.TR.DRVR.NA.2 6	Eugene Pantozzi	1	\$29.78 p/h		04/17/2023 – 06/30/2023 (Pending issuance of CDL)

	Location	First	Last	Position	Replacing	Step	Salary	Pro-rated	Dates of Employment/Notes
4.	MHS	Alton	Jones *	Custodian + 2nd Shift Stipend CUS.HS.CUST.NA.08	Raymond Dix	C	\$40,085 \$761	Yes	04/24/2023 – 06/30/2023
5.	OHES	Vidhi	Marwaha	Paraprofessional AID.OH.TIA.EO.38	Priyanka Puwar	A	\$27,710	Yes	04/17/2023 – 06/30/2023
6.	MHS	Paul	Pike *	Custodian + 2nd Shift Stipend + Saturday Stipend CUS.HS.CUST.NA.18	Tommy Cagle	H	\$46,100 \$761	Yes	03/29/2023 – 06/30/2023

E. Appointments – Curriculum Development – 2022-2023

	Location	First	Last	Position	Salary	Dates of Employment/Notes
1.	VES	Jennifer	O'Connor	Curriculum Development – Elementary Art (Not to Exceed \$1,428.00)	\$34.00 p/h	03/29/2023 – 06/30/2023
2.	OHES	Tyler	Cuffie	Curriculum Development – Early Elementary Art (Not to Exceed \$1,428.00)	\$34.00 p/h	03/29/2023 – 06/30/2023

F. Appointments – Student Proctors – 2022-2023

	Location	First	Last	Position	Salary	Dates of Employment/Notes
1.	MHS	Iryna	Lupak	Proctor – ESL Screening and Monitoring (Not to Exceed 40 hours) – Revised	\$61.78 p/h	09/01/2022 – 06/30/2023
2.	UMS	Staci	Anderson	Proctor – ESL Screening and Monitoring (Not to Exceed 58 hours) – Revised	\$61.78 p/h	09/01/2022 – 06/30/2023
3.	LMS	Daniel	Stevens	Proctor – ESL Screening and Monitoring (Not to Exceed 40 hours) – Revised	\$61.78 p/h	09/01/2022 – 06/30/2023

	Location	First	Last	Position	Salary	Dates of Employment/Notes
4.	VES	Jean	Evertsen	Proctor – ESL Screening and Monitoring (Not to Exceed 40 hours) – <i>Revised</i>	\$61.78 p/h	09/01/2022 – 06/30/2023
5.	OHES	Meghan	Bauer	Proctor – ESL Screening and Monitoring (Not to Exceed 30 hours) – <i>Revised</i>	\$61.78 p/h	09/01/2022 – 06/30/2023
6.	OHES	Norelis	Martinez	Proctor – ESL Screening and Monitoring (Not to Exceed 30 hours) – <i>Revised</i>	\$61.78 p/h	09/01/2022 – 06/30/2023
7.	OHES	Melissa	Beer	Proctor – ESL Screening and Monitoring (Not to Exceed 10 hours)	\$61.78 p/h	03/29/2023 – 06/30/2023

G. Appointments/Substitutes

	Location	First	Last	Position	Status	Dates of Employment/Notes
1.	DISTRICT	Uma	Addagalla	Substitute Teacher/Paraprofessional	NEW	03/22/2023-06/30/2023
2.	DISTRICT	Gentiana	Ipekli	Substitute Teacher/Paraprofessional	NEW	03/20/2023-06/30/2023
3.	DISTRICT	Grant	Moser	Substitute Teacher/Paraprofessional	NEW	03/13/2023-06/30/2023

H. Tuition Reimbursement

	Location	First	Last	School	Semester	Credits	Reimbursed Amount	Course
1.	OHES	Kelsie	Agron	Grand Canyon University	2022-2023	3	\$1426.80 <i>*Revised</i>	Survey of Sped: Mild to Moderate Disabilities
2.	OHES	Kelsie	Agron	Grand Canyon University	2022-2023	3	\$1426.80 <i>*Revised</i>	Professional, Ethical and Legal Practices and Policies in Special Education
3.	OHES	Kelsie	Agron	Grand Canyon University	2022-2023	3	\$1426.80 <i>*Revised</i>	Foundations in Special Education Graduate Studies
4.	BOE	David	Palumbo	Thomas Edison State University	2022-2023	3	\$2025.00	Developing School Partnerships

I. Extra-Curricular Activities

	Location	First	Last	Position	Stipend	Dates of Employment/Notes
1.	MHS	Katie	Foster	Track Field Coach, Assistant Varsity Girls	\$5,455	2022-23 Spring Season
2.	MHS	Daniel	Stevens	Lacrosse Coach, JV, Boys	\$0	<i>Rescind</i>
3.	MHS	Wyatt	Colangelo	Lacrosse Coach, JV, Boys	\$5,655	2022-23 Spring Season

J. Other

	Location	First	Last	Assignment	Salary/Stipend	Dates of Employment/Notes
1.	MHS	Jennifer	Amberson	Teaching 1 Additional Period (ICR English 10)	\$1,885.70	04/03/2023 – 04/28/2023
2.	MHS	Michael	Baldino	Teaching 1 Additional Period (Algebra I)	\$1,524.80	04/03/2023 – 04/28/2023
3.	MHS	Michele	Caltiere	Teaching 1 Additional Period (ICR English 10)	\$2,020.70	04/03/2023 – 04/28/2023
4.	MHS	Kristin	DiPietro	Teaching 1 Additional Period (Algebra I)	\$1,820.00	04/03/2023 – 04/28/2023
5.	MHS	Cynthia	Gorman	Teaching 1 Additional Period (ICR English 11)	\$1,359.80	04/03/2023 – 04/28/2023
6.	MHS	Noelle	Keller	Teaching 1 Additional Period (Math)	\$1,811.90	04/03/2023 – 04/28/2023
7.	MHS	Kristina	Shebchuk	Teaching 1 Additional Period (ICR English 11)	\$1,848.80	04/03/2023 – 04/28/2023
8.	MHS	Corinne	Skelton	Teaching 1 Additional Period (ICR English 10)	\$1,680.50	04/03/2023 – 04/28/2023

*** Pending Criminal Background Clearance and Employment History Clearance**

4.2 Resolution Approving Safety and Security Coordinator Job Description

WHEREAS, the Superintendent of Schools has recommended that the job description for Safety and Security Coordinator be approved;

WHEREAS, the Board of Education finds that it is in the best interest of the school district to accept the Superintendent's recommendation;

NOW THEREFORE BE IT RESOLVED that the new job description will take effect March 15, 2023;

BE IT FURTHER RESOLVED that the Montgomery Township Board of Education approves the job description for the Safety and Security Coordinator.

4.3 Resolution Approving Changes to School Security Officer Job Description

WHEREAS, the Superintendent of Schools has recommended that the job description to the MTEA School Security Officer Position be revised;

WHEREAS, the Board of Education finds that it is in the best interest of the school district to accept the Superintendent's recommendation;

NOW, THEREFORE, BE IT RESOLVED that the new job description will take effect March 15, 2023;

BE IT FURTHER RESOLVED that the Montgomery Township Board of Education approves the revised job description for the School Security Officer.